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QUANTITY SURVEYOR PROJECTS MANAGER



The combination of these roles will be subjected to, but are not limited to the :

MAIN JOB DUTIES

The Quantity Surveyor Projects Manager looks at material prices, labor costs and other expenses like equipment rental, permits and building fees to build a project plan and budget based on those numbers. He /She may estimate costs by looking at the entire projects as a whole, or he/she may estimate the cost of different parts of the building/s and then add all the parts together. Contractors use these cost estimations and budget to submit proposals and bids to potential clients. The quantity surveyor takes on a project/s management role to help oversee the bid process.

PROJECTS MANAGEMENT ROLE

After making all the cost estimations, the quantity surveyor project manager produces a bill of quantities, which lists all the physical items and labor hours needed for that construction project. He/She helps the contractor choose material suppliers and subcontractors based on the bill of quantities. During the project, the quantity surveyor puts on his/her project manager hat and keeps daily logs of costs and progress reports to assure that everything stays on budget and sticks to the timeline. Once the contractor/s completes the project/s, the surveyor will create a final cost report/s that the contractor/s can use to price out future, similar jobs.

MAIN OBJECTIVES

- Discussing, drafting, reviewing, and negotiating the terms of construction contracts.
- Agreeing and keeping to budgets and timelines the clients.
- Managing construction schedules and budgets.
- Quality control and quality assurance on all construction projects.
- Tender Estimating and programming.

[More Info](#)

Location: Kimberley

Department: Built Environment

RESPONSIBILITIES



- Reviewing construction plans and preparing quantity requirements.
- Scrutinizing maintenance and material costs, as well as contracts to ensure the best deals.
- Liaising with site managers, clients, contractors, and subcontractors.
- Preparing reports, analyses, contracts, budgets, risk assessment, and other documents.
- Advising managers and clients on improvements and new strategies.
- Keeping track of materials and ordering more when required.
- Documenting any changes in design and updating budgets.
- Establishing and maintaining professional relationships with external and internal stakeholders.
- Traveling from the office to various sites as required.

EXPERIENCE REQUIRED

- A minimum of 5+ years' experience in Quantity Surveying contracts management position or similar for civil and building works contractor
- +5 years' experience in construction project estimating
- 5+ years Construction estimating or finance related experience

EDUCATION QUALIFICATION

- Bachelor's degree in quantity surveying, engineering, construction project management, or related

SKILLS & KNOWLEDGE REQUIRED

- Strong analytical and critical thinking skills
- extensive knowledge of uses and costs of building materials
- In depth knowledge of construction contracts (Fidic, COLTO, JBCC, GCC etc)
- Sound knowledge of construction
- Excellent negotiating and interpersonal skills
- Ability to organize, plan, and strategize
- A valid driver's license
- Professional Registration: Candidate or Pr QS registration with SACQSP
- Great networking abilities
- Collaboration.
- Communication & Project Management
- Negotiation
- Attention to Detail
- Price and cost estimating
- Microsoft programmes

Closing Date: 22 NOVEMBER 2023

Interested Candidates must forward CV's and qualifications to: bianca@snow-cons.co.za Please indicate which position you are applying for in the subject line.

Correspondence will only be conducted with short listed candidates. Should you not hear from us within 1 week after the closing date, please consider your application unsuccessful.

For enquiries: Bianca Kumalo 053 831 5534 / 066 204 7069

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